



**White Bear Lake Swim & Dive
Booster Club Meeting Agenda
6:30 P.M., September 10, 2024
YMCA, Orchard Lane, White Bear Lake**

1. Sign in and include Phone and Email information
2. Approval of Minutes
 - *Moved, seconded, approved by acclamation*
3. Treasurer's Reports
 - a. Treasurer's Report: Ryan
 - i. Current balance - \$ 6859.68 (bank through 8/31/24)
\$6077.20 (balance in checking through 9/10/24)
\$251.07 (WBLHS SAA Acct - girls)
\$1310.99 (WBLHS SAA Acct - boys)
 - *Debit card for Catherine? Or reimbursement from receipts?*
 - b. Expenses for review and Approval:
 - Team T shirts \$512
 - *Already paid*
 - Coach bus to Duluth \$1576.85
 - *Already paid*
 - Yard signs
 - *Under \$500*
 - Team towel
 - *Planning to order 36 orange towels, around \$600; currently have 4(ish) in stock*
 - *Considering ordering a second (different) set for possible resale (concessions, Marketfest, etc.); Curt will get a mock up of a black towel*
 - *Set up a signup/prepay at concessions this season to determine potential interest and order size; leftovers can be sold directly at boys meets*
 - *More storage space available at Mariner MS*
 - *Orange towels out of stock until October*
 - *Some clothing still available to sell at concessions; can price out additional with towel order*
 - *Polar t-shirts, not ordered yet, won't be here on time; can ship them all to us and we can distribute to other teams ourselves*
 - c. Outstanding Balance updates:
 - *Already reported*
4. New Business
 - Outstanding volunteer cheques

- *No further information*
- Pizza Fundraiser Updates (Holly)
 - *Order forms in*
 - *Ordering 9/23 - 10/10, delivery probably later in October; Holly will put names on forms and get them to Tia by 9/20; Holly will come to practice on 9/20 to discuss with swimmers*
 - *Buffet style - have kids pick up their orders; or pack them ourselves after pizza comes in? Otherwise, we pay to have them pre-packed by order, cuts into profits*
 - *New items included in catalog*
- Cub Bagging September 22
 - *Have Tia remind swimmers to sign up; potentially reach out to boys, since they will likely need help in February*
 - *Holly will bring money bins, table; Catherine will collect and deposit at the end*
- Boys cub bagging booked February 2
 - *Nothing further*
- *(Additional) Concessions*
 - *Catherine looking at Costco for items*
 - *Donations wanted/needed for post-meet snack bags; will work out roughly what is needed (based on opponent), post on Sign Up*
 - *How to count donation equivalents for volunteer hours; determine adequate quantity of each item*
 - *National anthem if no singer? Tia will provide speaker*
 - *Printer cartridge - buy at OfficeMax, Tia will check type needed, Ryan will buy*
 - *Need more stopwatches - order 8 more; counts as essential item, Tia will have district order them, use boys account*
 - *Tax letters for donors sent at end of year*
 - *Senior gifts: speakers (like last year) - order 10 (still have 3 girls, 1 boys), can get them personalized; consider backpacks, signed cap/picture in the future*
 - *Jake - ask boys team about timer help at Polar Meet*

5. Discussion and Responsibilities Key Items:

- a. Team gear expenses
 - *Sweatshirts are fine, paid for by donor, though Tia is having issues getting in contact with Royalty for further details*
- b. Polar Invite: Concession coordinator, reach out to boys team for volunteer timers, T shirt order
 - *See items above*
 - *Volunteers still needed*
 - *Curt will get shirt information to Tia; Tia will get size/needs from other coaches; need orders by Saturday, Curt to place order on Monday, shirts should (hopefully) be in by 9/25*
- c. Banquet: November 17th (Manitou, Yacht Club, Red Luna)

- *Manitou: \$28+ per plate, so not an option*
 - *Dellwood: \$26 per plate (last year); \$2k rental fee*
 - *WBLHS: price unknown; Tia will ask for information*
 - *Ask church again (after double booking last year)*
 - *Yacht club: question has been asked; typically not staffed on Sundays, price is probably not any better...*
 - *Check with Hugo Legion?*
 - *Vadnais Commons - \$800 (Sunday youth rate)*
 - *Upcharge for non-swimmers to cover difference (depending on fundraisers)?*
 - *Add a buyout option for people not involved in fundraisers?*
- d. Youth Night
- i. Volunteers and instructions
 - *Should be covered*
 - ii. Advertising
 - *Covered*
 - iii. Confirm date with Sarah Rae (?)
 - *Done*
- e. Homecoming
- *Need trailer for float, Tia will ask Amy; Holly has everything for the float stored; decoration on 10/9*
- f. (Additional) Special nights
- *Parents night: Everything should be covered*
 - *Staff Appreciation: Should be covered*
 - *Youth Night: Need tattoos (also popular at Marketfest) - sparkly bear, order 500; posters - \$40 for printing, get 15 for schools and other locations;*
 - *Senior night: Tia will get fruit snacks; Curt needs pictures for posters by 10/15*

6. Coaches and Captain Update:

- a. Lily and Kate
 -
- b. Tia
 - *See above*
- c. Jake
 - *Nothing further*

7. Other Business

- *Nothing additional*

8. Review of meeting dates for the next meeting

- a. October Booster Club meeting date:
 - *10/7/24 6:30 pm*
- b. November Booster Club meeting date

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9. **** Annual Meeting ****

a. **Set Date and Location**

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b. **Current Open Positions:**

- a. President – Catherine McVeigh
- b. VP Girls – Jamie Griefenhagen
- c. VP Boys – Robyn Dittler
- d. Secretary - Christie Miller
- e. Treasurer – Ryan Allshouse
- f. **Volunteer Coordinator - Open** (Breanne Hanscom)
- g. **Fundraising Coordinator – Open**
- h. **Concessions Coordinator - Open**