



**White Bear Lake Swim & Dive
Booster Club Meeting - MINUTES**

6:30 P.M., July 22, 2024

Lakewood Hills Pavilion, Lakewood Hills Park, Orchard Lane, White Bear Lake

1. Sign in and include Phone and Email information
2. Approval of Minutes
3. Treasurer's Reports
 - a. Treasurer's Report: Ryan
 - i. Current balance - \$ **We will get this from Ryan later, but around \$3,400 is needed from each team to cover expenses each year.**
Curt took \$98.50 from Marketfest to deposit.
 - b. Expenses for review and Approval:
Recruitment Posters \$40 **invoice sent to Ryan in an email, group approved the cost to be paid.**
Lakewood Hills Pavilion rental \$150 **Ryan paid**
Network Solutions web hosting \$? **Curt and Holly are working on website payment. Ryan will transfer to the Booster Club card.**
 - c. Outstanding Balance updates:
Outstanding invoice from boys season **Ryan will need to make a check to Holly for \$177.00 for the Marketfest Booth.**
4. New Business
 - Yard signs and posters have been displayed around White Bear, thoughts on offering yard signs for sale to swimmers to display or booster club purchasing for swimmers. (Similar to senior signs displayed in yards) **We decided to get enough yard signs for all swim families, switching to Bear Paw logo to match district branding plan. Some signs from around town were moved. We are unsure of the reason.**
 - Marketfest reminder email from booster email
 - Contact interested parties who gave information at Marketfest **Coach Tia and Jake will contact names from the Marketfest Clipboard.**
 - Girls season kick off potluck and parent meeting with coaches August 8 **Ryan should add Catherine to reservation for key pick-up Tia will send email with info, Booster Club will give a brief spiel about expectations and snack donations**
 - Sign up genius: Potluck, fruit snack/ granola bar donations, meet schedule volunteering, post meet snack bag donations, pasta night **Catherine is going to reach out to Donatellis for pasta cost. 3 pasta nights suggested.**

- Cub Bagging: Combo event with boys **DATE?** Volunteer sign up. **September 22**
- Fundraising, Pizza sales (Sept. 23-Oct. 4) Holly will organize delivery, letter to Lions Club(Ask Captains), Alumni fundraising email(promote alumni meet), Business Sponsorship(Tia will edit and tweak the letter), parent volunteer buyout cheques(see next item), website donation button.
- Introduction of a team fee to cover suit, personalized cap, team sweatshirt/jogger. District scholarships available to swimmers unable to cover team fee (Possible start girls season 2025) **Discussion of team fee, amounts, benefits, how money would be used - keep all items uniform. A fee has to be used for gear. The district does offer scholarships for families. Ideas were: \$200 fee(150 for gear and 50 for boosters) and a fee of \$150 with \$140 going to gear and \$10 going to boosters. This item is listed as an open item to discuss at future meetings.**
- Banquet: November 17th **Usually at Dellwood, we discuss cheaper options, but girls team would still like a fancy banquet. Should we ask Benny's dad about Yacht Club? We currently have a reservation for Dellwood on 11/17.**
- Booster Club email access, 2 step verification, Google Suite, flush email of old addresses. **Holly thinks this is fixed**
- Team Snap: Admin access, how to better utilize features of the app. (can volunteer sign up be added), access from Josh Dery **For girls team, Catherine will talk to Josh and Bree. Coach Jake is not interested in Snap for the boys team.**
- President meeting with Athletics Director, Brian Peloquin: Concession sales at school sporting events will be open to all teams for volunteer hours, points system to be introduced to allocate money earned, more information expected August 1st. **This concession system will be open to all teams, profits to be shared. We are waiting to find out more information about how this concession system and profits will work.**
- Seasonal meetings with Brian Peloquin and booster club presidents.
- Business venmo account (concession sales at YMCA), tax id should be used as identifying number. **Moved to next meeting**
- Bank account: Second person on check book, finances and budget should be available to parents at request. **Add Ryan to checkbook and possibly Catherine.**

5. Discussion and Responsibilities Key Items:

- a. Preparation for girls season opener: Bags and parkas. **Tia will coordinate, more information and time needed for this item at this time**
- b. Prep for Youth Night **Tia will talk to captains**
 - i. Volunteers and instructions
 - ii. Advertising
 - iii. Confirm date with Sarah Rae (?)

- c. Duluth Meet August 24th Tia is taking care of the bus for this event
- d. Polar Invite: Date, Concession sales, T shirts, volunteer opportunities Will get info from Tia at next meeting.
- e. Homecoming Parade - will be open to both girls and boys teams
- f. Pizza fundraiser: order forms at potluck event August 8 Order forms will not be ready at potluck, Holly will coordinate later.
- g. Team Photos were also discussed: Ask Lily to look into fun pictures like they did last year, Lifetouch has promised Tia they will do better this year. Can we order shirts in time - Curt has said he can order and get them in time for photos.

~~6. Coaches and Captain Update:~~

- ~~a. Lily and Kate: Update on Royalty Sweatshirts, Captain's practice~~
- b. Tia Bryan is asking Booster club to pay for some of the parka costs for ordering more smaller sizes. The Booster club voted no, and felt like this was a commitment the district promised and they should cover it.
- c. Jake Still looking for an assistant coach for boys season

7. Review of meeting dates for the next meeting.

- a. August Booster Club meeting date: Tuesday, August 20 at 6:30 in Y
- b. September Booster Club meeting date: To be set at next meeting

8. ** Annual Meeting **

- a. Set Date and Location - try for 10 people
- b. Current Open Positions:
 - a. President – Catherine McVeigh
 - b. VP Girls – Open
 - c. VP Boys – Robyn Dittler
 - d. Secretary - Open
 - e. Treasurer – Ryan Allshouse
 - f. Volunteer Coordinator - Open (Breanne Hanscom)
 - g. Fundraising Coordinator – Open